

ALMAC Bisley Brass Band Risk Assessment. Applies to all rehearsals, engagements and functions.

| Hazards Identified | Risk | Measures required to control the risk |
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| Injuries from carrying heavy/large equipment to/from venue. Injuries from moving and handling equipment or dangerously stored equipment | Medium | Use appropriate strategies for moving and handling heavy and large equipment e.g. assistance from a second person. Appropriate equipment such as trolleys and wheeled cases to be used to move equipment safely where possible. Band members to ensure stored equipment is adequately and safely stowed in cupboards and vehicles etc. to eliminate risk of equipment shifting unexpectedly and causing injury and to facilitate safe access to stowed equipment. |
| Traffic/crossing roads on way to/from venue. Traffic in car parks | Medium | All band members to be mindful of road safety and to be aware of limited visibility when carrying large equipment over roads to/from venues and in poor visibility such as engagements at night and in low light conditions. Under 18s to be supervised appropriately around roads/car parks or other areas where traffic may cause a hazard. |
| Winter weather conditions | Medium | All band members to be mindful of the potential dangers of ice and snow whilst travelling to/from engagements. Any band member that discovers a hazard such as ice trip/slip hazard must notify all other band members in that area. |
| Inclement weather on outdoor engagements | Medium | All band members to ensure that they come prepared for any inclement weather conditions such as sun lotion, sun hat in hot conditions or coat, hat, gloves for cold weather. In cases of extreme weather forecast, the Chairman/committee must decide if an engagement is to go ahead and ensure all band members are notified of the decision in good time. |
| Injuries from manual handling of chairs/stacking of chairs | Low | Move chairs in a sensible manner and a reasonable number at a time, using a wheeled trolley where appropriate. Stack chairs no more than 4 high or as appropriate to the venue. |
| Trip hazards such as music stand legs, equipment cases | Low | Stands to be erected properly and placed appropriately to allow safe walkway for band members. Equipment cases to be securely and safely stowed away maintaining clear walkways/ fire exits. |
| Loud noise | Low | Band members to be arranged an appropriate distance from other instruments as per approved band formation/layout. Audience to be positioned in an appropriate distance away from the band. |

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| Stranger danger/safeguarding vulnerable band members. | Low | Vulnerable band members to be appropriately supervised as per the bands safeguarding policy. All band members to adhere to the bands safeguarding policy. |
| Sudden/serious illness such as heart attacks, stroke, severe reactions to bee stings etc. | Low | A mobile phone must be available to contact emergency services, parents, carers or family of members. |
| Slips and trips when climbing stairs/steps to bandstand/stage areas | Medium | Band members to hold onto handrails where possible and avoid carrying large/heavy equipment upstairs without assistance. |
| Fire at venue. Emergency evacuation situation | Low | Band members to take reasonable precautions to prevent sources of ignition i.e. not covering heaters with equipment. Band members to take note of fire exits and emergency evacuation procedures. Vulnerable band members such as under 18s and the elderly or infirm may need supervision/assistance in the event of an evacuation. In the event of an emergency situation all personnel to be accounted for. At no time should band members risk their lives: evacuate immediately and call the emergency services. |
| Security of money, valuables and instruments | Low | All band members to be aware that any money or valuables and instruments are stored securely. No instruments to be left unattended. |
| Band storeroom/library | Low | All band members to be aware of potential hazards such as lifting and stretching, high shelving and equipment on floor. |

Covid-19 Risk Assessment

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| Failure to grasp or implement general Covid-19 guidance or requirements resulting in disruption of group activities. | Medium | Implement measures. Communicate with group members and make sure that they understand, accept and observe all relevant guidance and requirements |
| Failure to grasp or implement guidance or requirements specific to the activities of the group resulting in disruption of group activities and/or increased risk to others | Low | Implement measures. Communicate with group members and make sure that they understand, accept and observe all relevant guidance and requirements |
| | | Ensure no-one with Covid 19 symptoms takes part in any band activity. |

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| Member of group arrives at band showing coronavirus symptoms. | Medium | Ensure no-one who has had Covid 19 symptoms, or is in household with someone who has had symptoms, in the last 10 days attends the meeting. If person displays symptoms move them to a separate room, obtain information about their contacts |
| Member of group falls ill after being present at band and subsequently tests positive for coronavirus | Medium | Group Leader to be told if group member develops symptoms or tests positive so that band members can be informed |
| Failure to allow time for, or to carry out thorough cleaning and sanitising of all items and surface which band members touch or may have touched | Low | Allow sufficient time for cleaning/sanitising. Clean/sanitise all items/surfaces to be used on arrival Group leaders encouraged to ensure all members understand, accept and observe hygiene guidance |
| Failure to maintain respiratory and sanitary hygiene or to dispose of rubbish properly resulting in transmission to other members of group and subsequent users of any indoor spaces that we play in | Low | So far as it is possible keep the space well-ventilated Use sanitiser on entering and leaving the premises Preparation of food or drinks not allowed. Attendees may bring their own food/drink but should not share it with others Ensure that, following your session, all rubbish is removed. Singing or the playing of wind or brass instruments may be permitted if group leaders can demonstrate that they can fully meet Government and activity-specific guidelines. |
| People do not observe Government Guidance on social distancing resulting in increased risk of transmission of infection | Medium | Communicate current guidelines and requirements to group members. Manage social distancing so that everyone maintains 2 metre social distancing everywhere inside the premises and when they are in the immediate vicinity. Observe 1m+ with mitigation measures in confined areas. Apply guidelines and requirements issued by governing or representative bodies in relation to specific activities. Implement special safeguards for over 70s and more vulnerable attendees. Position furniture and equipment in such a way as to facilitate social distancing. |
| Other people exposed to greater risk of infection because of failure to wear face masks | Low | Group Leaders to ensure that group members wear face masks at all times when indoors unless the activities or individuals are exempt. Even if face masks can be removed during an exempt activity, anyone over 11 must wear one to enter and leave the building and when moving around in areas beyond the space used for the activity. |
| Failure to adhere to maximum capacity limits - | | Ensure maximum limits are not exceeded |

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| reflecting Government social distancing requirements in any indoor spaces | High | Be aware of and apply more stringent social distancing limits relating to specific activities/sectors |